

NICCRD FMLT Meeting #29 Minutes
October 2, 2019 9:00 am – 12:10 pm
Conference Call

Dial-in Information: 1-877-353-9184; 7664179

Attendees (by phone and in-person): Jon Flintoft (Chair), Andrew Ashford (Co-chair), Tyson Berkenstock, Mike DesRochers, Cyndy Grant, Ione Brown, Charlotte Mellstrom, Megan Hanacek, Ivan Tallio, Jen Peschke, Kai Sonnenburg, Christina Mardell, Amy Beetham (facilitator) Regrets – Paul Barolet, Kim Lefebvre, Jon Lok, Joe Leblanc, Gary Gallinger, Tracy Ng, Shane Simard

Guests: Jessica Garrick, Kathy DesRochers

1. **Welcome & Review Agenda** – Jon welcomed everyone and confirmed the agenda.
2. **April 24-25, 2019 Meeting Minutes and Action Items** – Jon

Minutes were circulated August 19, 2019. No comments were received. The April 2019 minutes are adopted.

Table 1: FMLT Action Items Summary

Action Generated	Issue	Responsibility	Due
April 24, 2019	Confirm membership and circulate revised wording for discussion on October 2. <i>Revised wording was distributed September 30 and discussed and confirmed October 2.</i>	Amy Beetham	October 2, 2019 <i>(completed October 2, 2019)</i>
April 24, 2019	Review Large Cutblocks and VILUP Working Group draft document and provide comments directly to Kim Lefebvre who will then circulate those comments to the working group members. <i>Opportunity to comment on first draft has closed.</i>	FMLT Members	July 31, 2019 <i>(completed July 31, 2019)</i>

3. **Marine Planning Update** – Christina Mardell

Provided by Christina:

MPA Draft Scenario Review Comments that were due June 30, 2019

- Both BCTS and WFP provided detailed comments and accompanying line-work

- Melody with the District (through support of BCTS) updated a log handling layer in late June that combined a variety of sources and provided it to Sally Cargill with intent to then get forestry licensee input via Bruce and Warren; however to my knowledge nothing was initiated over the summer.
- Bruce's Submission
 - Comment was specific to a TimberWest Site in NVI Sub region but outside of our District.
 - No other comments provided but verbally Bruce told me he was unable to get engagement from other Stakeholders and was aware that WFP had their own submission going in.
- Warren's Submission
 - Unfortunately most of the North Coast, Central Coast and North Island forest sector organizations were unable to provide detailed site level comments prior to the deadline of June 30, 2019. Detailed analysis and comments will be provided following the Federal election this fall.
 - As the MPA exercise proceeds, we will also be looking at addressing potential threats by securing marine transportation routes and completing further inventory of current and historic log handling sites.
 - Warren provided an analysis of the proposed MPAs below that was his analysis only. He expects that there may be some discrepancies following further review by each licensee, but at least he provided something for the MPA team to work off of.
 - Warren provided comments for each MPA Unit in Central Coast Sub region with comments specific to forestry interests and highlighted those requiring further analysis.

ACTION – Provide detailed comments on draft MPA polygons to Forestry Stakeholder Rep so they can be considered in draft Design. Federal MPA Team will be able to start engaging again in late January so have it ready for then.

MaPP

- Five year review – current implementation plans and funding were from spring 2015 to spring 2020. Review will assess how implementation is going and challenges that came up during the initial 5 year period. Also reviewing Recommended Uses and Activities Tables (RUAT) that may change or zones that may change in shape or location. Plan still being formed on how and what the review will look like and level of engagement.
- NVI PMZ Management plans are currently being reviewed by internal and non-signatory and there may be checking at the back end but not sure.

ACTION – If you encountered any implementation issues, challenges or have comments please forward to the Forestry Stakeholder rep

Forestry Stakeholder Reps

Coastal Forestry Stakeholder representatives by sub region are Bruce Storry (storryb@telus.net) for North Vancouver Island (north boundary is Smith Sound) and Warren Warttig (warren.warttig@gmail.com) for Central Coast.

Marine Planning Links

The MaPP zone polygons are also available in iMap. If you have questions or want quick tutorial on SeaSketch send me an email or give me a call.

MaPP – Marine Planning Partnership (Provincial)

<http://mappocean.org/>

- On the home page in green writing are 3 documents per sub region. The “Plan” is the book I showed that identifies the management zones and their recommended uses and activities by zone. Currently at the MaPP technical committee level management plans are being drafted for the Protection Management Zones (PMZ) only and not the other zone types.
- In green row across top pick your sub region of interest and click to then see all information related to that sub region
 - Within Sub region click on Advisory committee to see membership and meeting minutes

MPA – Marine Protected Areas (Federal)

<http://www.dfo-mpo.gc.ca/oceans/networks-reseaux/index-eng.html>

- A variety of links and documents
- At the bottom of the page is a list of publications. The one I showed was the Canada-British Columbia Marine Protected Area Network Strategy (<http://www.dfo-mpo.gc.ca/oceans/publications/mpabc-cbzipm/page01-eng.html>)

SeaSketch – Spatial application to see data in the system –

<https://www.seasketch.org/home.html>

- Open up with Chrome for best results because it does not work well in Internet Explorer
- Scroll to bottom of page and click in ‘Find a project near you’
- The MaPP Marine Planning Portal usually shows near top of list but you will need to type in ‘Search for Projects’ the following name ‘Marine Protected Area’ and select ‘Marine Protected Area Network Planning’ to get that project showing.

- Click on project and then you will be in and can zoom to your area and add spatial layers to see to see information
- Within MaPP project clicking on a management zone polygon will give you information on the zone and a link to click at the bottom to RUA Table (Recommended Uses and Activities); which is all the same information taken out of the 2015 book I showed (the bigger book) and there is a different book per sub region
- Currently there are no draft MPA polygons or areas in SeaSketch to see. The upcoming December 10 and 11 meeting for Advisory Committee members will provide information on the next steps in the process towards designing marine protected area in 2019. Last summer the MPA SeaSketch project included the variety of information and values that had been collected and available spatially (for example the tenure layer, marine species inventory, fisheries surveys, etc.)

4. **State of the Nations Update and Changes to the Heritage Conservation Act** – Jessica Garrick

Lots going on across our region. 'Namgis First Nation doing land use planning with the Province and still seeking a comprehensive reconciliation agreement, and have an election in December. Kwakiutl First Nation have a core area and broader area in their updated consultative area. That will go out to licensees soon. Election in November. Danaxda'xw First Nation have some current challenges with their hereditary structure. Chief Glendale and Chiefs Council of Hereditary Chiefs are both asserting their authority to speak for the Nation. The District will be consulting with Nanwakolas as well as directly with the Chiefs Council group. Licensees will need to decide who and how they information-share. Heiltsuk First Nation at end of August signed a trilateral agreement with BC and Canada. Wuikinuxv First Nation has elections in January 2020.

Heritage Conservation Amendment Act (Bill 14) - As a result of Province implementing UNDRIP, so in amending that was to strengthen protection for archeological sites; duty to report a discovery (reporting heritage values on Crown and Private land); liability to pay for a heritage inspection or investigation; enhanced power to amend or suspend or cancel permits if reasonable or probable grounds; enhanced powers around administration and inspections including warrants; expanded stop work orders for existing and past alteration permits and future alteration permits; Royal Assent in May and regulations will bring in the rest.

Mike- we've noticed the way in which middens are treated has significantly changed; now have to confirm there is no human remains for example; Andrew – how are these changes being communicated; Mike – poorly, our options were 10% survey or capping so moved the site of the log dump; would have to cap to adequately protect the feature made it operationally unsafe; it now takes 6 months to get Borden numbers (twice as

long); still able to get site alteration permits (SAP), but can't get SAP without Borden number.

5. **What's going on out there?** Around the table discussion of top of mind issues/interests. Charlotte – interested in the *Federal Fisheries Act* changes and has not seen any information; new open-burning smoke control regulations and balance need to abate hazard while meeting venting requirements; likely significantly more constraining specifically in the low smoke sensitivity zones; also less flexibility for the contractors to move to alternate blocks and areas, so will be more challenging to manage; Jen notes they have lots of challenges with this as well in the medium sensitivity areas down island

Mike – Landscape Reserve Designs (LRDs) on the go including Lull-Sallie and Knight East; remotely piloted aerial systems project looking at accuracy on the ground versus aerial survey; going to Bella Bella to celebrate the opening of the Big House

Christina – marine planning and our contractors doing recce work as our contractors have less work; also doing some LRD work; also wondering about the 5 year review of Ecosystem-based Management (EBM) and how to provide an avenue into that; Tyson notes that the Government-to-Government forum is defining the process, and the appropriate channel is likely the Operations Implementation Committee (OPIC); wheels are turning at the EBM forum level; **FMLT Action Item: Andrew will contact Ben Morton to find out more about the EBM 5-year review process;** BCTS just received first no bid; up to 7 no bids on the coast now

Megan – involved in the Managed Forest review and was at Union of BC Municipalities last week; just had a meeting about Interior revitalization, Province is seeking solutions; *Migratory Birds Convention Act*: suggested changes to the regulation include a mix of modernization for First Nations practices and use, but particularly of concern in relation to forest industry would be Great Blue Heron and pileated woodpecker; comments just closed

FMLT Action Item: Megan to circulate a Senate Committee presentation by Domenico Iannidinardo (Chair of Canadian Association of Forest Owners and Chief Forester at Mosaic) related to changes to the *Federal Fisheries Act*.

(Note: Completed October 2, 2019; link below)

[http://senparlvu.parl.gc.ca/XRender/en/PowerBrowser/PowerBrowserV2?fk=522384&globalStreamId=3&useragent=Mozilla/5.0%20\(Windows%20NT%2010.0;%20Win64;%20x64\)%20AppleWebKit/537.36%20\(KHTML,%20like%20Gecko\)%20Chrome/74.0.3729.131%20Safari/537.36](http://senparlvu.parl.gc.ca/XRender/en/PowerBrowser/PowerBrowserV2?fk=522384&globalStreamId=3&useragent=Mozilla/5.0%20(Windows%20NT%2010.0;%20Win64;%20x64)%20AppleWebKit/537.36%20(KHTML,%20like%20Gecko)%20Chrome/74.0.3729.131%20Safari/537.36)

Ivan – bear population in the Bella Coola Valley seems like it has tripled from last year, so safety is a concern locally; we haven't been logging

Jen – waste, residue and salvage, lots of work going on there with measuring roadside debris accumulations; just finished the fall plant and had to dead walk past the Chipper Plant tenured area

Kai – Gilford LRD getting close but representation continues to be challenging, and would like to see more flexibility for getting to the finish line; others also see that there is over-representation in the 05 (more in riparian areas) so what does this mean in terms of 01 sites and matrix flexibility

Ione – changes to the *Federal Fisheries Act* concern me, COFI discussion related to that and more hands on Department of Fisheries and Oceans (DFO) involvement; salvage in old growth cedar areas with stumpage over \$100 is unfeasible; when bidding on BC Timber Sales, how do no bid sales influence the system? Andrew – COFI has argued that no bid sales should be included in calculation

Andrew – thinking about the scope of legislation and regulation changes and lots is happening; government has promised to table UNDRIP-related legislation; Megan – any info on this?; Andrew – reconciliation is a focus of this government, overarching umbrella legislation that could impact all other legislation in the Province is a potential; will fundamentally change the legal dynamic; operational level, land use planning in the Nimpkish is a pilot to test *Forest and Range Practices Act* landscape level planning and integrate two planning processes in the area at the same time along with modernizing land use planning; Coast Revitalization, how will the government respond to current issues and respond to the current economic environment; seeing impacts to families locally

Cyndy – hallway discussion about what to do for National Forest week, decided to focus on teachers and when would be the best time to speak about forestry; will be doing a session at their October 25th Pro-D and in November as well; asked to go to NISS related to careers in forestry; Christina – job action is expected to start for teachers soon; *Federal Fisheries Act* changes and a conversation with a local biologist who noted DFO is hiring and expecting a lot more project reviews; so locally we are looking at our log handling tenure process and the replacement side of things

Tyson – just found out I was coming yesterday, happy to be here

Jon – still excited by the amount of change

Generally discussion about some federal platforms including planting 2 billion trees in 10 years and difficulty finding places and nursery stock to do so; also increasing protected areas

6. FMLT Terms of Reference - Amy Beetham

Reviewed suggested wording changes and FMLT endorsed the final version (see attached).

7. OIF (June 132019) Update – Kathy DesRochers

-Les Kiss provided an update on the Provincial Forestry Forum

-Shawn Hedges presented on the Big Tree Policy; Western Forest Products (WFP) and BC Timber Sales both have Big Tree policies; does not apply to ecosystem-based management areas; voluntary application; concerns about triggering standing waste implications; John Deal spoke in relation to WFP's Big Tree policy

-Old Growth – need good metrics for communication purposes; FLNR involved in producing figures and working with environmental non-government organizations at a technical level and looking to invite First Nations representatives as well; Sharon Hadway advised Province is still working on a policy

-Indigenous Protected Areas Federal Initiative – comes from 2010 Convention on Biological Diversity; 17% of our terrestrial land and lakes need to be protected; close to this figure in BC already

-Forest Analysis and Inventory Branch forest inventory review and continued value of permanent sample plots (PSP); does a 100 year old PSP still have value or should it be harvested and measurements restarted; lots of requests to harvest these from industry; few new sample plots being introduced to the program

-brief discussion on Coast Revitalization and impacts being experienced; expect 6 months to see impacts; waste assessments were a big concern and feeling that Fibre Recovery Zones did not make sense where they were placed

-*Forest and Range Practices Act* changes and public discussion paper reviewed; spoke about Phase 2 and how the changes would enable a coordinated planning process; other objectives out there to manage?; Industry wants to engage and influence these changes

-Coastal Fire Centre update and discussion

-Jim Hackey of COFI, presented co-location project in Cranbrook; habitat supply was the focus and the timber supply was residual; really requires good inventory and monitoring

8. On the Radar –

- Update on Coast Revitalization - policies are now live; Post Harvest Appraisal Reconciliation Method (PHARM), Fibre Recovery Zone, for example; locally we are seeing a slowdown in cutting permits and a higher proportion of cruise-based permits; concerns this may not incent a higher level of utilization; there is a lag in the development of a secondary user group; seeing some refinements - Coast Waste Working Group industry members bucking card for small pieces of waste, to move from sawlog to a pulp grade; measurement procedures for debris piles; Waste Manual amendment is coming soon
- Update on Bill 21 -*Forest and Range Practices Act* (FRPA) – Changes to *the Act* took effect in April and majority goes live with the regulations that are expected this fall; enabling requirement for a Forest Operations Map to advertise the approximate location of blocks and roads; it could also require information about expected year of logging, harvest method, etc.; concern from some around the table about potential for others to ‘claim jump’; move from results, strategies or measures to practice requirements for: visual resource management, invasive species, cultural heritage resources and natural range barriers; Section 7 of FRPA was repealed in Bill 21 (planning protection is now limited to the life of the forest stewardship plan); the Woodlot Regulation may provide some insight as to what the practice requirements could look like; concern from some around the table about inheriting new operating areas that are infested with broom for example and the associated costs; sustainable forest management planning legislation is being drafted for an early spring release which could signal a move away from FRPA to something else; transition to a new planning regime potentially; substantial amount of extension will be required as FRPA changes roll out
- Federal Fisheries Act Revisions
- UBCM resolutions related to forestry: Jon has compiled the ones brought to UBCM (see attached at the end of the minutes)

- Big Tree Policy and Old Growth Working Group – In relation to Vancouver Island, government working with environmental non-government organizations in a technical team to produce one set of figures for discussion; government has these figures and Andrew spoke to them briefly, and it seems to be a good news story that could be shared with the public as part of the public engagement; Megan raised concerns that the public engagement also help inform the public about the need to actively manage the forest and not just set it aside in perpetuity given forest fire risk
- Chief Forester's Provincial Timber Management Objectives 2019 Management Unit Reports – these were circulated to licensees over the last few weeks; completed for all Timber Supply Areas (TSAs) and Tree Farm Licenses in the province; compares harvest profile to the Timber Supply Review; looks good except for GBR North TSA where it appears there is a heavier reliance on the harvest of red cedar; this is the third year in a row that that trend has held; continuing trends risk the enactment of a Chief Forester partition
- UNDRIP Article 43 – related legislation coming this fall as some type of umbrella legislation; likely will be released soon or in conjunction with the First Nations Leadership Council meeting so stay tuned

9. **Any Working Group Updates?**

Ione – Large Cutblocks under VILUP group circulated draft and received feedback from three members and have reviewed the feedback; October 11 deadline for any additional feedback; plan to reconvene and review Association of BC Forest Professionals guidance document and produce a final draft to circulate in November and to discuss at January FMLT meeting

Jon – streams group not active but still in place; perhaps will have some focus on the changes to the Federal Fisheries Act

10. **Next Meeting** – Wednesday January 22, 2020; proposed topics include: marine planning update; DFO presentation

11. **Closing and Check-in** – great meeting; good meeting that covered lots of ground, for us it's about long-term impacts of the change and remaining viable; looking forward to the next meeting as things develop; went well and appreciated the efficiency of being able to dial-in; much prefer to attend in person and appreciate the group, always beneficial; it's nice to get together with everyone and see the issues; informative and looking forward to January; like that we did not try and fill the day, great perspectives; great Chairing by Jon and Amy's organization; like the what is going on section to understand what is going on; thanks to the Chairs, this is fantastic as a forum and experience; good meeting and appreciate everyone's engagement, good presentations and updates, like the conduit from OIF

2019 UBCM Resolutions

B13 - Provincial Forest Management

Therefore be it resolved that UBCM support lobbying the provincial government to support and implement changes to its wildfire mitigation practices to significantly fund Wildland Urban Interface (WUI) fuels treatments, provide fire resilient communities and to maintain an effective wildfire response capability.

Endorsed

B36 – Legislation of Old Growth Management Area

Therefore be it resolved that Ministry of Forest Land Natural Resource Operations implement regulations to protect Old Growth Management Areas by removing the option to trade these areas within a tenure;

And be it further resolved that watersheds that are essential to land base resiliency be entrenched in legislation that requires local government consultation, consideration of community safety and water supply before resource extraction is permitted.

Endorsed

B37 – Forestry Development Plan Referral Best Practices

Therefore be it resolved that UBCM urge the Province of BC, through the Ministry of Forests, Lands, Natural Resources Operations and Rural Development to work with local governments and the forest industry to develop guidance documents intended to better define the role of local government in the review process and best practices for forest management plan referrals from the forest industry and Provincial agencies.

Endorsed

B38 – Private Unmanaged Forest Land

Therefore be it resolved that UBCM request the Ministry of Forests, Lands, Natural Resource Operations enact legislation requiring private forest land owners to enroll in the Managed Private Forest Land Program prior to issuing a timber mark to private forest land owners;

And be it further resolved that the Ministry of Municipal Affairs and Housing strengthen Development Permit Area legislation to allow Regional Districts the ability, similar to municipalities, to enact tree cutting bylaws to mitigate the impact of private land large scale timber harvesting on fish habitat, public safety and local government infrastructure.

Endorsed

B40 – Professional Reliance

Therefore be it resolved that the Government of British Columbia ensure that government oversight of professional associations and professional associations that oversee qualified professionals employ best practices to protect the public interest in the management of public land by the natural resource sector.

Endorsed

B47 – Logging in the Urban Interface

Therefore be it resolved that the provincial government establish buffer zones adjacent to residential properties that reduce conflict and ensure that property owners are protected from the adverse effects of resource extraction.

Endorsed

B48 – Private Commercial Forest Land Regulations and Standards

Therefore be it resolved that UBCM call upon the Province to implement regulations and standards that are equivalent to Crown forest land regulations and standards that address forest harvesting for commercial purposes on private lands.

Endorsed

B49 – Regulation of Privately Managed Forest Lands

Therefore be it resolved that the Province be requested to undertake a comprehensive review of, and amendments to the *Private Managed Forest Act* and all relevant legislation to strengthen requirements of private managed forest land owners to prevent negative impacts to the quality, quantity and distribution of water in our watersheds.

Endorsed

B50 – Recreation Sites and Trails

Therefore be it resolved that the provincial government be urged to increase funding provided through recreation sites and trails partnership agreements to ensure local governments and community partners are properly resourced and have the necessary support required to be effective in their role as managers, caretakers and stewards of BC's provincial recreation assets.

Endorsed

B156 – Regional Management of Forestry

Therefore be it resolved that the Province of British Columbia explore the feasibility of:

- Adopting a new model of regionally-based forestry management that will empower local communities to engage in long term planning of the regional economies and ecosystems;
- Creating a Forest Charter passed by the Legislature that includes an overall vision, sustainability principles, and standards for our forests; and
- Appointing a Forester General to serve as a new independent officer who will report annually to the Legislature and work with the diverse regions of our province on local land planning processes.

Endorsed

B160 – Glyphosate

Therefore be it resolved that the British Columbia Minister of Forests, Lands, Natural Resource Operations and Rural Development initiate an immediate scientific literature and litigation review of the chemical known as glyphosate;

And be it further resolved that until such time as the review is complete and indicates there is no liable risk to the Province of BC and its residents, the chemical known as glyphosate be suspended from all use across the Province, including on all public and private forest lands.

Endorsed

B162 – Cave Protection Act

Therefore be it resolved that the Provincial Government should pass a Cave Protection Act in order to conserve caves, in perpetuity.

Endorsed

B166 – Coast Forest Revitalization

Therefore be it resolved that the Province of BC undertake natural capital valuations in all aspects of its forests and land resources management, starting with the Coast Forest Sector Revitalization Initiative, and demonstrably use these valuations in all related decision-making and asset management.

Endorsed

Terms of Reference
North Island – Central Coast Natural Resource
District
Forest Management Leadership Team

Dated: October 2, 2019

Objectives

To enhance trust and relationships to resolve local issues.

To provide the local forest sector with a stronger voice at the Operational Issues Forum (OIF) and the Coast Region FRPA Implementation Team (CRIT).

To improve the efficiency of the forest sector overall by providing an organized structure for clear and productive communications, and promoting cooperation in management.

To support continued learning for licensee and government professionals by sharing innovative ideas, transferring new or current technological information, and working to understand the challenges faced by all members of the group.

Mandate

Work in a team environment to resolve local forest sector issues, to communicate direction and guidance from OIF and CRIT, and to provide a forum to voice local issues and to raise issues to a regional level through OIF or CRIT.

Guiding Principles

The following general principles will govern the team:

- Foundation of professional reliance
- Build open, strong relationships and teams
- Respectful regard for different points of view
- Seek to understand issues with an open mind
- Apply science, logic and reason; identify gaps in knowledge
- Practice only within bounds of authority, training and experience
- Seek help in resolving disputes
- Promote the understanding of professional reliance and the concept of the contract of trust
- Respectfully consider Indigenous peoples rights, values and interests that may be affected by our decisions and actions
- Promote the use of field trips to improve decision making and forest practices
- Uphold legislation, and review and consider policy
- Consider safety in all decisions and guidance

Scope

The focus will be on resolving local operational issues within the North Island – Central Coast Natural Resource District (NICC), under the *Forest Act* and the *Forest and Range Practices Act*. The team will seek a balanced approach to issues by considering all the objectives established under the *Ministry of Forests and Range Act*.

- Encourage maximum forest productivity.
- Manage, protect and conserve the forest resources.
- Plan the use of forest resources and other natural resources in consultation and cooperation with other ministries and the private sector.
- Encourage a vigorous, efficient and world competitive timber processing industry.
- Assert the financial interest of government fairly.
- Resolve local issues regarding provincial and/or regional interpretations of current policy and legislation. Working groups may be established to focus efforts on understanding and resolving the issue. Guidance documents may be developed.
- Discuss and propose amendments to policies and legislation to improve efficiencies and forest stewardship.

Structure

The NICC Forest Management Leadership Team (FMLT) is a working team comprised of representatives of local licensees spanning different tenure types, BCTS and ministry staff. The FMLT should include the following core people: District and licensee/BCTS co-chair, local CRIT representative and/or Local OIF representative. Members from CRIT and OIF will provide updates from regional meetings and ensure they represent local interests at those meetings. The team will elect its own chairs and develop its own TOR based on the core principles described in this document.

The membership will be amended annually and appended to this document. Attendance and active participation of the primary and/or the alternate representative is required to ensure continued membership on the team. It is preferable that the representatives attend the meetings in person, but video and phone attendance is acceptable when circumstances dictate.

Adjunct members will include: local groups such as First Nations, regional districts, municipalities, woodlots or other small tenure holders and other agencies, as well as forest professionals who chose not to participate in the meetings. Adjunct members will receive minutes and information, and will be invited to attend meetings when relevant topics are on the agenda.

The expectation is that all members will bring information to their organization for distribution, discussion and feedback.

Meetings will be held on or about January, April and October of each year. The April meeting will involve a field component. Members may arrange to attend meetings by conference call or video call, although face to face is preferred. Members may also designate an alternate to attend on their behalf if they are unavailable. Any alternate should come prepared to fully participate in the meeting. The Co-chairs will alternate as the meeting Chairperson. Project subgroups may be formed, and meetings held as required to complete tasks.

The team will conduct an evaluation of each meeting to assess effectiveness. This qualitative evaluation will be done verbally. Results of the meeting evaluation will be documented as part of meeting minutes.

Requirements for Success

- Leadership support from managers of licensees, BCTS, ministry staff, and other agencies to support staff participation in meetings, field trips, and group tasks
- Managing the size of the team and representation of the different interests
- Clarity on roles and responsibilities of members for communicating to and representing their constituents
- Co-chairs will be responsible for ensuring that their team looks after its own administrative needs (e.g. meeting arrangements, document preparation and distribution, records of decision, etc.)
- Focus on forest management issues (*Forest Act, Forest and Range Practices Act*, related resource legislation) at the local level
- Plan to 'Celebrate the Successes'
- Continued focus on mandate
- Effective communications
- Commitment to participation

Decision Making & Guidance Documents

The NICC FMLT will strive for consensus for the purpose of decision making, but where consensus is not reached, the co-chairs will be accountable to determine when an acceptable number of members support a decision, action or recommendation. Consensus for the purposes of this TOR is defined as general agreement or acceptance of decisions, actions or recommendations by members. Members may have concerns about specific aspects, but can accept and support that the overall decision, action or recommendation goes forward .

Conditions for consensus include:

- Common goals – define the goal(s) for any decision-making process.
- Commitment to reach consensus – differences of opinion and discussions are encouraged to build more thorough guidance for professionals.
- Sufficient time and distribution of materials for making decisions.
- Timely review - clear timelines should be set for review/feedback stages.
- Clear process – it is essential that everyone have a shared understanding of the process for consensus.
- Active participation – members need to play an active role in the decision-making, listen to members' opinions and proactively look for solutions to forest sector issues.
- To address instances where consensus is difficult to achieve, guidance document could capture reservations that some members may have, and/or where further work needs to be done.
- Group facilitation – the co-chairs are tasked with ensuring that the group works together to make decisions, develop actions or recommend solutions/guidance. Co-chairs are to encourage participation and ensure that everyone has a chance to provide comments before decisions are made and consensus is reached. Members will be provided with follow-up on how draft comments have been incorporated in any final documentation and given opportunity to endorse documents, support a decision, or support actions developed, prior to distribution of final materials.

Documentation & Reporting

Relevant documentation for NICC FMLT meetings, including agendas and decision records will be sent to participatory group members in a timely manner and kept on a central file for future reference.

Team '*Minutes*' or '*Decision/Action Items*' will be recorded, distributed and kept by the facilitator/chairpersons. An annual report will be developed annually, and will be completed and circulated by the end of July each year. The Annual Report will be forwarded to regional OIF and CRIT. This summary report will outline, as a minimum, the issues addressed and the results, and describe any planned actions for the upcoming year.

The FMLT will also routinely share information with the ABCFP, CRIT or OIF consistent with the scope of those organizations regarding any local level solutions which might be useful elsewhere in the region or province, and forward topics which require resolution at the regional or provincial level to the appropriate organization (ABCFP, CRIT, or OIF).

Appendix - Membership

Membership for 2019-20 (Industry/Government affiliations have been removed)

Jon Flintoft (co-chair), Andrew Ashford (co-chair), Kai Sonnenburg, Joe Leblanc, Ione Brown, Ivan Tallio, Tyson Berkenstock, Gary Gallinger, Tracy Ng, Jennifer Peshke, Mike Desrochers, Christina Mardell, Cyndy Grant, Paul Barolet, Kim Lefebvre, Jon Lok, Shane Simard, Megan Hanecek, Charlotte Mellstrom, and Amy Beetham (facilitator).

Adjunct Members

Hans Granander, Trevor Egely, Blair Wriglesworth

Membership for 2018-19 (Industry/Government affiliations have been removed)

Jon Flintoft (co-chair), Kelly McMahon, Kai Sonnenburg, Joe Leblanc, Ione Brown, Hans Granander, Ivan Tallio, Gary Gallinger, Tracy Ng, John Dirom, Mike Desrochers, Lisa Brown, Andrew Ashford (co-chair), Cyndy Grant, Paul Barolet, Amy Beetham, Blair Wriglesworth, Kim Lefebvre, Jon Lok, Trevor Egely, Shane Simard, Megan Hanecek, and alternates.

Adjunct Members

Hans Granander, Brian Kyle

Membership for 2017-18 (Industry/Government affiliations have been removed)

Jon Flintoft (co-chair), Kelly McMahon, Kai Sonnenburg, Joe Leblanc, Ione Brown, Hans Granander, Ivan Tallio, Gary Gallinger, Tracy Ng, John Dirom, Mike Desrochers, Andrew Ashford (co-chair), Cyndy Grant, Paul Barolet, Amy Beetham, Robert Ziegler, Blair Wriglesworth, Kim Lefebvre, Megan Hanecek, Trevor Egeley, and alternates.

Adjunct Members

John McLaughlin, Ryszard Mycek, Brian Kyle, Gord Glover, Pat English

Membership for 2016-17 (Industry/Government affiliations have been removed)

Jon Flintoft (co-chair), Kelly McMahon, Kai Sonnenburg, Joe Leblanc, Ione Brown, Hans Granander, Ivan Tallio, Gary Gallinger, Tracy Ng, John Dirom, Mike Desrochers, Andrew Ashford (co-chair), Cyndy Grant, Paul Barolet, Amy Beetham, Robert Ziegler, Blair Wriglesworth, Kim Lefebvre, Megan Hanecek, and alternates.

Adjunct Members

John McLaughlin, Ryszard Mycek, Brian Kyle, Gord Glover, Pat English

Membership for 2015-16

Western Forest Products (Vancouver Island): Jon Flintoft, Kelly McMahon

Western Forest Products (Mainland, Central Coast):

International Forest Products: Kai Sonnenburg, Michelle Todd

Richply: Tom Cole, Ione Brown

Bella Coola Community Forest Ltd: Hans Granander

Nuxalk Forestry Limited Partnership: Randy Hart, Rob Ziegler (Keith Anderson part-way through)

Capacity Forest Management: Mike Beck (Gary Gallinger)

TimberWest: Bill Grutzmacher, Peter Share

BC Timber Sales: Deidre Haight, Mike Desrochers

Ministry of Forests, Lands and Natural Resource Operations: Andrew Ashford, David Flegel, Lisa Nordin, Cyndy Grant, Paul Barolet, Melody Wilson
A&A Trading: Robert Ziegler

Adjunct Members

Bella Bella Asset Holdings: John McLaughlin
Mill & Timber: Ryszard Mycek
Northwest Hardwoods: Brian Kyle
Lion's Gate, Lemare: Josh Hiebert
Glover Resource Management: Gord Glover
Regional District of Mount Waddington: Pat English

Membership for 2014-15

Western Forest Products (Vancouver Island): Jon Flintoft, Kelly McMahon
Western Forest Products (Mainland, Central Coast): John Pezel
International Forest Products: Kai Sonnenburg, Michelle Todd
Richply: Tom Cole, Ione Brown
Bella Coola Community Forest Ltd: Hans Granander
Nuxalk Forestry Limited Partnership: Randy Hart, Rob Ziegler
Strategic Natural Resource Consultants:
Capacity Forest Management: Mike Beck
TimberWest: Bill Grutzmacher, Peter Share
BC Timber Sales: Lisa Brown
Ministry of Forests, Lands and Natural Resource Operations: Andrew Ashford, David Flegel, Lisa Nordin, Amy Beetham, Cyndy Grant, Paul Barolet

Membership for 2013-14

Western Forest Products (Vancouver Island): Jon Flintoft, Vadim Stavrakov
Western Forest Products (Mainland, Central Coast) Mona Desgorseilliers, John Pezel
International Forest Products: Kai Sonnenburg, Steve Check
Richply: Tom Cole
Bella Coola Community Forest Ltd: Hans Granander
Nuxalk Forestry Limited Partnership: Randy Hart
Strategic Natural Resource Consultants: Mike DesRochers, Lisa Lenarduzzi
Capacity Forest Management: Ryan Clark
TimberWest: Bill Grutzmacher, Peter Share
Bella Bella Asset Holdings: John McLaughlin
Mill & Timber: Ryszard Mycek
Northwest Hardwoods: Brian Kyle
BC Timber Sales: Scott Mitchell
Independent: Gord Glover, Ione Brown
Ministry of Forests, Lands and Natural Resource Operations: Andrew Ashford, David Flegel, Lisa Nordin, Amy Beetham, Cyndy Grant, Paul Barolet